



TITLE SEARCH REQUEST

City of New Port Richey
Finance Department, Billing & Collection Division
5919 Main Street
New Port Richey, FL 34652
Phone: 727-853-1016 Fax: 727-853-1245

A Fee of \$60.00 is due before processing this request. This payment can be made using your credit card by telephone or in person at our front counter by cash or check. **Title Search will be emailed back to you within 72 Hours.**

Date: _____ Email Address: _____
Company Name: _____ Contact Person: _____
Date of Closing: _____ Fax # _____ Phone # _____
Property Owner Name: _____
Property Address: _____
Parcel ID #: _____
Subdivision: _____ Block: _____ Unit: _____ Block: _____

Liens Discovered by the Title Company in the Pasco County Official Records

Date Recorded: _____ OR Book: _____ Page: _____

Please Note: Any unpaid utility balance from a previous owner is due and payable to the City of New Port Richey prior to service connection under Section 159 of the Florida Statute. This municipal lien is not required to be recorded in the Pasco County Official Records.

Utilities Due

Customer Account # _____
Remaining Deposit: _____ Last Bill Date: _____
Balance Due by Previous Owner: _____ (Due at closing & prior to service connection)
Remaining Water or Sewer Impact Fees Due: _____

Code Enforcement Due

Cost, Fees and Fines: _____ Pending Code Case on File Yes No _____
For information on pending Code Enforcement Cases please call the Code Enforcement Clerk at (727)841-4550 Option 6

Assessments Due

Sewer Assessment: _____ Customer Name: _____ Amount Due: _____
Street Assessment: _____ Customer Name: _____ Amount Due: _____
Street Assessment: _____ Customer Name: _____ Amount Due: _____

See Attached Spread Sheet Showing Amount Due, Penalties, Interest and Per Diem

Additional Comments:

