

**INVITATION TO BID  
ITB24-008 NPR RECREATION & AQUATIC CENTER LOCKER ROOM  
RENOVATION PROJECT**

Sealed proposals for the construction of NPR Recreation & Aquatic Center Locker Room Renovation Project, addressed to the City of New Port Richey, City Clerk's Office, 5919 Main Street, New Port Richey, Florida 34652, will be received at the City Clerk's Office until 2:00 p.m., local time, on the January 18, 2024. Any bids received after the time and date specified will not be considered. Each Bid must be submitted, in triplicate, on the proposal forms with the proposer's name, complete address, and "ITB24-008 NPR RECREATION & AQUATIC CENTER LOCKER ROOM RENOVATION PROJECT" clearly marked on the outside of the envelope.

A bid opening will be held promptly at 2:00 p.m., local time, on the January 19, 2024 in the City of New Port Richey Council Chambers, City Hall, 5919 Main Street, New Port Richey, Florida 34652, at which time the proposals will be publicly opened and read.

The project contemplated involves construction of improvements consisting of the following major components:

- Operations of the existing NPR Recreation and Aquatic Center to continue during construction uninterrupted.
- Renovation of existing Men's, Women's, and Family Locker Rooms including flooring, wall tile, wall and ceiling paint, replacing restroom accessories and select fixtures.
- Coordinate and assist with connections of relocated accessories and replaced fixtures.
- Sequence of Construction requires the renovation of one locker room at a time. Either starting or ending with the Family Lockers to accommodate two (2) operational locker rooms throughout construction.

A pre-bid conference will NOT be held. Any questions regarding this Invitation to Bid must be e-mailed and received by 2:00 p.m. on January 5, 2024. Responses will be issued via e-mail no later than 5:00 p.m. on January 12, 2024. All e-mail correspondence shall be sent to Kelsi Thrasher (kelsi@wjarc.com).

Drawings and specifications may be examined at the City of New Port Richey Recreation and Aquatic Center 6630 Van Buren Street, New Port Richey, FL 34653. To assure that Bidders receive all addenda and or clarifications to the Bid Documents in a timely manner, it is mandatory that all bidders obtain at least one set of Bid Documents from the architect to be eligible to bid on this project. Drawings and Bid Documents may be obtained for a fee. E-mail Kelsi Thrasher (kelsi@wjarc.com) for further details to obtain a set of Contract Document.

Each bid must be accompanied by Bid security on the prescribed form, payable to the City of New Port Richey, in an amount not less than 5 percent of the base bid amount.

The successful Bidder will be required to furnish the necessary additional bond(s) for the faithful performance of the Contract, as prescribed in the Contract Documents.

All Bid Bonds, Contract Bonds, Insurance Contracts and Certificates of Insurance shall be either executed by or countersigned by a licensed resident agent of the surety or insurance company having his/her place of business in the State of Florida. Further, the said surety or insurance company shall be duly licensed and qualified to do business in the State of Florida.

Insurance coverage is required for this project. Prior to contract signing, the contractor must furnish Certificates of General Liability, Vehicle Liability, and Workman's Compensation insurance in amounts not less than \$1,000,000 to the City. All insurance coverage shall be written by companies licensed to do business in Florida and shall be administered by a Florida registered agent. In order to perform public work, the successful Bidder shall, as applicable, hold or obtain such Contractors' and Business Licenses as required by state statutes. The right is reserved to reject all Proposals or any Proposal not conforming to the intent and purpose of the Contract Documents, and to postpone the award of the Contract for a period of time, which, however, shall not extend beyond 120 days from the Proposal opening date.

In order to perform public work, the successful Bidder shall, as applicable, hold or obtain such Contractors' and Business Licenses as required by Florida state statutes and City requirements.

Before a Contract will be awarded for the work contemplated herein, the Owner will conduct such investigations as is necessary to determine the performance record and ability of the apparent low Bidder to perform the size and type of work specified under the Contract. Upon request, the Bidder shall submit such information as deemed necessary by the Owner to evaluate the Bidder's qualifications.

Dated this 20<sup>th</sup> and 27<sup>th</sup> day of December, 2023.

CITY OF NEW PORT RICHEY, FLORIDA  
By Judy Meyers, CMC, City Clerk