

WATER AND SANITARY SEWER APPLICATION

City of New Port Richey Billing and Collections Department 5919 Main Street New Port Richey, FL 34652 Phone: (727) 853-1061 Fax: (727) 853-1245

FOR OFFICE USE ONLY:

Owner	Date:	
Renter	Deposit Amount:	Owner Updated
Lease Option	Account Number:	Residential Rental Permit

If this property is or becomes a rental property,

a Residential Rental Permit must be obtained and a copy of the lease agreement shown prior to signing in a tenant. If the tenant fails to sign in for service it is the owner's responsibility to pay for all charges incurred. APPLICANT INFORMATION

Customer's Name			
Property location (Number/Street/Zip)	Last	First	MI
Mailing Address (if			
different)			
Security # or		Driver License #/or	
Federal Tax#		Photo ID#	
Customer Phone		E-mail	
Auto Pay Requested Landlord's Name (If renting)	Yes No	E-Bill Requested	Yes No
Landlord's Phone			

APPLICANT'S AGREEMENT

The undersigned, as owner/occupant of the residence or building located at the above address hereby applies for water, sanitary sewer and/or reclaimed water services to said premises and agrees to pay for said services at the rate specified by the City of New Port Richey Code of Ordinances.

The undersigned agrees to comply with and to be bound by all rules, regulations and ordinances of the City of New Port Richey respecting water and sewer service and specifically agrees to the following:

- 1. To pay for services within twenty-five (25) days of the monthly invoice date.
- 2. To pay minimum billing and base charges as long as the account is active regardless if water is being used or not.
- 3. To maintain good payment record with the City of New Port Richey. For purposes of this contract, as well as the City's ordinance, good payment history consists of no more than two delinquent notices. no disconnection of service and no dishonored checks or stop payments. A residential owner/renter account that maintains a good payment history for two (2) years is entitled to a refund of the security deposit.
- 4. In the event of a dishonored check, payment for that check plus a service charge of \$25.00-\$40.00 or 5% of the face value, whichever is greater, must be made in cash to the City of New Port Richey.
- 5. If the utility account is shut off for non-payment of account, payment must be made in full including the shut off fee and an increase in deposit (if required) in order to restore service. We **can not** accept a check as payment once the service has been interrupted.
- 6. The customer shall notify the City within five (5) working days prior to finalizing his/her account with the City of New Port Richey or lose his/her deposit. If the property is sold, or if the property is going back to the bank, please submit a letter to have the meter pulled to stop further billing charges.
- 7. If a request is made to temporarily shut off the meter, a \$5.00 fee will be charged to turn the meter off and a \$5.00 fee to have it turned back on.
- 8. The undersigned further agrees that if the charges and fees for said services are not paid by the specific due date, the City may institute legal proceedings to enforce its rights and collect such charges and fees, In any such proceedings, the City shall be entitled to recoup its costs and fees, including attorney's fees.

Customers Signature

Date _____

Customer Service Representative _____

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1099 FORM REQUIRED

The City of New Port Richey is required by the Internal Revenue Service to notify them of all customers who receive interest of \$10.00 or more on their security deposits and to forward those customers a 1099 Form indicating the amount of interest paid. This interest may have been applied to a final bill, a current account or refunded by check. Regardless, this interest must be reported.

The enclosed W-9 form must be completed and remain on file as a condition of service.

The City only reports interest utilizing one (1) Social Security or Federal ID number per account. For properties which are titled to multiple parties, the City will require acknowledgment that the deposit and interest may be refunded to only one individual or entity whose identification number is associated with the account.

Designated Deposit Owner

Taxpayer Identification number as listed on 1099

This acknowledgement should be signed by all owners of the property and does not relieve any of the owners from responsibility for charges for services provided by the City of New Port Richey.

Thank you for your cooperation in this matter and we look forward to providing you quality service in the future. For your convenience, you may fax the completed form to us at (727) 853-1245. If you have any questions regarding this request, please call us at (727) 853-1061.

Property Owner	Printed Name
Additional Owner of Record & Date	Printed Name
Additional Owner of Record & Date	Printed Name
Additional Owner of Record & Date	Printed Name
Sincerely,	

Billing and Collections Department

► Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank

	2 Business name/disregarded entity name, if different from above				
Print or type. Decific Instructions on page	following seven boxes.	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):			
		Exempt payee code (if any)			
	Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ►				
	LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is	Exemption from FATCA reporting code (if any)			
	Other (see instructions) ► 0	(Applies to accounts maintained outside the U.S.)			
	5 Address (number, street, and apt. or suite no.) See instructions. Requester's name and	d address (optional)			
	6 City, state, and ZIP code				
	7 List account number(s) here (optional)				
Par	Part I Taxpayer Identification Number (TIN)				
	your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid Social secu	irity number			

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid	Social security number
backup withholding. For individuals, this is generally your social security number (SSN). However, for a	
resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other	
entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a</i>	
T/N, later.	or
Note: If the account is in more than one name see the instructions for line 1. Also see What Name and	Employer identification number

Note: If the account is in more than one name, see the instructions for line 1. Also see What Name and Number To Give the Requester for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

- 1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- 3. I am a U.S. citizen or other U.S. person (defined below); and
- 4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign	Signature of
Here	U.S. person •

General Instructions

►

Section references are to the Internal Revenue Code unless otherwise noted

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

· Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)

Date •

- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

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