INVITATION TO BID
ITB22-017 NPR RECREATION & AQUATIC CENTER
LOCKER ROOM RENOVATION PROJECT

Sealed proposals for the construction of NPR RECREATION & AQUATIC CENTER LOCKER ROOM RENOVATION PROJECT, will be received at the City Clerk’s Office until 2:00 p.m., local time, on the September 22, 2022. Any bids received after the time and date specified will not be considered.

A bid opening will be held promptly at 2:00 p.m., local time, on the September 23, 2022 in the City of New Port Richey Council Chambers, City Hall, 5919 Main Street, New Port Richey, Florida 34652, at which time the proposals will be publicly opened and read.

Each bid must be submitted, with three (3) complete copies of each on the prescribed Proposal forms to the attention of the City Clerk, City of New Port Richey, 5919 Main Street, New Port Richey, FL 34652, sealed in a single envelope or box, marked with the bidder's name, full address and "ITB22-017 NPR RECREATION & AQUATIC CENTER LOCKER ROOM RENOVATION PROJECT” clearly marked on the outside and accompanied by Bid security on the prescribed form, payable to the City of New Port Richey, in an amount not less than five percent (5%) of the base bid amount.

The project contemplated involves construction of improvements consisting of the following major components:

- Operations of the existing NPR Recreation and Aquatic Center to continue during construction un-interrupted.
- During construction provide and maintain two (2) portable ADA Shower/Restroom combo trailers (1 ADA shower/restroom + 1 shower/restroom per trailer = total 4 toilets, 4 sinks, 4 showers overall) to remain open for public use throughout the duration of construction. Sequence of Operations to be coordinated by G.C. with Owner. Final quantities to be coordinated by G.C. with Owner.
- Renovation of existing Men’s, Women's, and Family Locker Rooms including flooring, wall tile, wall and ceiling paint, replacing restroom accessories and select fixtures.
- Coordinate and assist with connections of relocated accessories and replaced fixtures.

A MANDATORY pre-bid conference will be held at the site; 6630 Van Buren Street, New Port Richey, FL 34653 on Friday, September 2, 2022 at 10:00 AM. Bids received from bidders who did not attend the MANDATORY pre-bid conference will not be considered.

Any questions regarding this Invitation to Bid must be e-mailed and received by 2:00 p.m. on September 9, 2022. Responses will be issued via e-mail no later than 5:00 p.m. on September 15, 2022. All e-mail correspondence shall be sent to Kelsi Thrasher (kelsi@wjarc.com).

Drawings and specifications may be examined at the City of New Port Richey Recreation and Aquatic Center 6630 Van Buren Street, New Port Richey, FL 34653. To assure that Bidders receive all addenda and or clarifications to the Bid Documents in a timely manner, it is mandatory that all bidders obtain at least one set of Bid Documents from the architect to be eligible to bid on this project. Drawings and Bid Documents may be obtained for a fee. E-mail Kelsi Thrasher (kelsi@wjarc.com) for further details to obtain a set of Contract Document.

The successful Bidder will be required to furnish the necessary additional bond(s) for the faithful performance of the Contract, as prescribed in the Contract Documents.
All Bid Bonds, Contract Bonds, Insurance Contracts and Certificates of Insurance shall be either executed by or countersigned by a licensed resident agent of the surety or insurance company having his/her place of business in the State of Florida. Further, the said surety or insurance company shall be duly licensed and qualified to do business in the State of Florida.

Insurance coverage is required for this project. Prior to contract signing, the contractor must furnish Certificates of General Liability, Vehicle Liability, and Workman's Compensation insurance in amounts not less than $1,000,000 to the City. All insurance coverage shall be written by companies licensed to do business in Florida and shall be administered by a Florida registered agent. In order to perform public work, the successful Bidder shall, as applicable, hold or obtain such Contractors' and Business Licenses as required by state statutes. The right is reserved to reject all Proposals or any Proposal not conforming to the intent and purpose of the Contract Documents, and to postpone the award of the Contract for a period of time, which, however, shall not extend beyond 120 days from the Proposal opening date.

In order to perform public work, the successful Bidder shall, as applicable, hold or obtain such Contractors' and Business Licenses as required by Florida state statues and City requirements.

Before a Contract will be awarded for the work contemplated herein, the Owner will conduct such investigations as is necessary to determine the performance record and ability of the apparent low Bidder to perform the size and type of work specified under the Contract. Upon request, the Bidder shall submit such information as deemed necessary by the Owner to evaluate the Bidder's qualifications.

Dated this 24TH AND 31ST day of August, 2022.

CITY OF NEW PORT RICHEY, FLORIDA

By: Judy Meyers, CMC, City Clerk