

RESOLUTION 2018-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEW PORT RICHEY, FLORIDA, PROVIDING A COMPREHENSIVE TABLE OF FEES FOR FISCAL YEAR 2018, MODIFYING CERTAIN FEES; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of New Port Richey has adopted by Ordinance No 2015-2051 providing for certain fees to be adopted by resolution, upon an annual process to review and update all fees of the City to be in effect on the first day of each ensuing fiscal year; and

WHEREAS, the City Council has reviewed those fees which qualify to be set by resolution and determined that some adjustments to the comprehensive fee schedule are merited; and

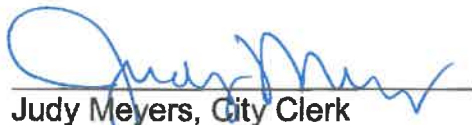
WHEREAS, The City Council of the City of New Port Richey deems it in the best interest of the Citizens of the City to update and approve the Comprehensive Fee Schedule for certain administrative functions of the City to more equitably assess the cost of these services to parties directly benefiting from those services or functions offered or provided; and

WHEREAS, the Schedule of Fees are reasonably related to the actual costs of performing the related administrative functions as well as appropriate to enable the continued provision of the cultural programs, services and other activities incorporated into the schedule.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of New Port Richey, Florida hereby adopts the Comprehensive Table of Fees as set forth in EXHIBIT A of this Resolution with an effective date of October 1, 2017.

RESOLVED THIS 17TH DAY OF OCTOBER, 2017.

ATTEST:


Judy Meyers, City Clerk


Rob Marlowe, Mayor/Council Member

APPROVED AS TO LEGAL FORM AND CONTENT


Timothy P. Driscoll, City Attorney



FY2018-2019 Comprehensive Schedule of Fees

ADMINISTRATIVE FEES		
		Current Fee
Municipal Title Search	Per Property	\$50.00
Credit Card Usage Fee	Utility Payments	Lesser of \$1.75 / transaction or amount allowed by Statute
	Other Payments	Lesser of 2.45% of transaction or actual cost as allowed by Statute
Returned Check Fee	Checks up to \$50.00	\$25.00
	Checks \$50.01 - \$300.00	\$30.00
	Checks \$300.01 and above	Greater of \$40.00 or 5% of check amount
Handbill Licenses Fee	One Week	\$25.00
	Three Months	\$50.00
	One Year	\$100.00
Political Campaign Signs	Per Election Cycle	\$50.00
Political Campaign Sign Bond	Per Election Cycle	\$0.00
Copy Fee		per F.S. 119.07
Notary Fee	Per Transaction	\$10.00

SPECIAL ASSESSMENTS		
		Current Fee
Special Waste Hauling Permit	Annually	\$500.00
Stormwater Assessment	Annually; Per Equivalent Residential Unit (ERU)	\$80.00
	Annually; Per Equivalent Residential Unit (ERU)	\$38.71
Paving Assessment	Annually	Varies per Property Classification
Foreclosure (Vacant Property) Registration	Per Property	\$150.00

FY2018-2019 Comprehensive Schedule of Fees

LIBRARY FEES

		Current Fee
Library Card	Resident	\$0.00
	Non-Resident	\$25.00
	Replacement Card - 1st	\$1.00
	Replacement Card - Add'l	\$3.00
Computer Use	Guest Pass	\$1.00/hour
	Additional Hr (if available)	\$1.00
Library Fines/Late Charges	Books	0.25/day/item
	DVD's, Mobile Hotspot, Games, Launchpads, and Tools	\$1.00/day/item
	Interlibrary Loan Materials	\$1.00/day/item
	Maximum Total Fine	\$5.00/item
Lost/Damage Material Charges	Repairable In-house	\$5.00/occurrence
	Replacement of Materials Lost or Unrepairable	Cost, plus \$5.00/occurrence
	Case Replacement & Processing (DVDs, Blue-Rays, CDs)	\$5.00/occurrence
	Laptop Use - Additional Hour	\$1.00/hr
	Barcode Replacement Fee	\$1.00/occurrence
	Non-print Media Returned in Outside	\$5.00/item
	Book Drop	\$10.00/item
Computer Printouts	Black & White	\$0.15/page
	Color	\$.50/page
Copy Machine	per page	0.15/page
Proctoring Exams	Online	\$10.00/occurrence
	Paper	\$15.00/occurrence
Fax Service - Send or Receive (Self Service)	First Page	\$1.00/page
	Each Additional Page	\$1.00/page
Bookstore	Data Storage Devices	\$5.00-\$10.00/item
	Books, Magazines, Blue-Rays, CDs, DVDs	Varies/item
	NFP Organizations - During Normal Library Hours	\$0.00/hour
Meeting Room Charges	NFP Organizations - Outside Normal Library Hours	\$25.00/per hour
	For Profit Organizations - During Normal Library Hours	\$50.00/per hour
	For Profit Organizations - Outside Normal Library Hours	\$75.00/per hour
	Cleaning Charge	\$25.00/occurrence
	Room Set-up & Tear-down	\$25.00/occurrence
	No Show Charge (if not cancelled 48 hours in advance)	\$25.00/occurrence

FY2018-2019 Comprehensive Schedule of Fees

SPECIAL EVENTS

		Current Fee
Application Fee	per Event	\$100.00
Alcoholic Beverage Application Fee	per Event	\$250.00
Amphitheatre	City Resident or Business	\$300.00/event
	Non-city Resident or Business	\$600.00/event
Staffing/Materials	Per Event	Per Agreement

RECREATION & AQUATICS

For special programs, lessons, and certain events, additional charges may be set in a manner that allows the Recreation & Aquatics Department to recuperate costs of contracted services and other direct costs associated with providing the special program, lesson, or certain event.

Current Fee

Membership Fees:		Current Fee
Daily Entry Fee (inc. Sales Tax):		
Youth	Resident Fee	\$3.50
	Non-Resident Fee	\$4.50
Adult & Seniors	Resident Fee	\$3.75
	Non-Resident Fee	\$6.00
One Month Rate (inc. Sales Tax):		
Youth	Resident Fee	\$16.00
	Non-Resident Fee	\$20.00
Seniors	Resident Fee	\$20.00
	Non-Resident Fee	\$25.00
Adult	Resident Fee	\$24.00
	Non-Resident Fee	\$30.00
Household	Resident Fee	\$48.00
	Non-Resident Fee	\$60.00
Annual Rate (inc. Sales Tax):		
Youth	Resident Fee	\$135.00
	Non-Resident Fee	\$168.00
Seniors	Resident Fee	\$168.00
	Non-Resident Fee	\$210.00
Adult	Resident Fee	\$202.00
	Non-Resident Fee	\$252.00
Household	Resident Fee	\$403.00
	Non-Resident Fee	\$504.00
Queen of Peace Hall Reservation -		
Half Day	Resident	\$150.00 + Tax
	Non-Resident	\$250.00 + Tax
Full Day	Resident	\$300.00 + Tax
	Non-Resident	\$500.00 + Tax
	After Dark Add'l Charge	\$21.00
	Damage Deposit/Cleaning	\$200.00

FY2018-2019 Comprehensive Schedule of Fees

RECREATION & AQUATICS, cont.		
		Current Fee
Park Shelter Reservation	Resident , per day	\$25.00 + Tax
	Non-Resident, per day	\$50.00 + Tax
Summer Day Camp Program	Resident , per week	\$50.00
	Non-Resident, per week	\$60.00
Adventure Camp Fees	Resident & Non-Resident, per week	\$100.00
Aquatic Camp Fees	Resident & Non-Resident, per 2 week session	\$200.00
Lifeguard Training	Resident & Non-Resident, per certification	\$150.00
Chapparoned Youth Swim Group	Resident & Non-Resident, per day	\$3.00 /Person
Swimming Pool Rental	Resident - 1st Pool	\$75.00/Hr (2 Hr Min.)
	Resident - Add'l Pool	\$15.00/Hr (2 Hr Min.)
	Non-Resident - 1st Pool	\$125.00/Hr (2 Hr Min.)
	Non-Resident - Add'l Pool	\$25.00/Hr (2 Hr Min.)
	Swim Team	\$12.00/Hr/Pool
	Swim Meet	\$50.00/Hr/Pool
Gymnasium Rental	Resident	\$40.00/Hr/Gym (2 Hr. Min.)
	Non-Resident	\$50.00/Hr/Gym (2 Hr. Min.)
	Damage Deposit/Cleaning	\$100.00/Gym
Activity/Meeting Room Rental	Resident	\$24.00/Hr/Room
	Non-Resident	\$30.00/Hr/Room
	Damage Deposit/Cleaning	\$100.00
Kitchen Fee	Per Hour	\$10.00
Park Vending	One Day Vending Permit	
	Category I & II	\$10.00 /Site or Category
	One Month Vending Permit	
	Category I & II	\$100.00 /Site or Category
	One Month Vending Permit	
	Category III	\$200.00 /Site
	Sexual Predator Background Check	Actual Cost /Person

Category I: Food

Category II: Non-motorized Equipment Rentals, such as kayaks, canoes, paddleboards, and bikes

Category III: Motorized Equipment, such as boatrives, etc.

FY2018-2019 Comprehensive Schedule of Fees

DEVELOPMENT SERVICES FEES		Current Fee
Annexation	Per Occurrence	\$750.00
Administrative Appeal	Per Occurrence	\$400.00
Adult Use Verification	Per Occurrence	\$300.00
Appeal of LDRB Decision	Per Occurrence	\$400.00
Certified Parcel	Per Occurrence	\$150.00
Community Development District	Per Occurrence	\$5,000.00
Code Amendment	Per Occurrence	\$750.00
Concept Plan	Per Occurrence	\$100.00
Conditional Use	Per Occurrence	\$3.50
Conditional Use Extension	Per Occurrence	\$100.00
Development Agreement	Per Occurrence	\$1,000.00
Development Amendment Agreement	Per Occurrence	\$1,000.00
Development Agreement Extension	Per Occurrence	\$300.00
Downtown Res Overlay District	Per Occurrence	\$300.00
Downtown Res Overlay District Extension	Per Occurrence	\$100.00
Easement Vacation - Residential	Per Occurrence	\$300.00
Easement Vacation - Commercial	Per Occurrence	\$300.00
Final Plat	Per Occurrence	\$500.00
Final Site Plan	Per Occurrence	\$300.00
Final Site Plan Extension	Per Occurrence	\$100.00
Land Use Amendment - Small Scale	Per Occurrence	\$750.00
Land Use Amendment - Large Scale	Per Occurrence	\$1,000.00
Mobile Vending Application	Per Occurrence	\$50.00
Nonconformity Determination	Per Occurrence	\$100.00
Preliminary Plat or Replat	Per Occurrence	\$500.00
Preliminary Plat or Replat Extension	Per Occurrence	\$100.00
Preliminary Site Plan	Per Occurrence	\$300.00
Preliminary Site Plan Revision - Minor	Per Occurrence	\$100.00
Preliminary Site Plan Revision - Major	Per Occurrence	\$300.00
Rezoning	Per Occurrence	\$750.00
Sidewalk Café	Per Occurrence	\$300.00
Special Exception	Per Occurrence	\$350.00
Special Exception Extension	Per Occurrence	\$100.00
Temporary Extension of Premises	Per Occurrence	\$100.00
Unity of Title	Per Occurrence	\$150.00
Variance - Non-Sign Request	Per Occurrence	\$300.00
Variance - Sign Request	Per Occurrence	\$500.00
Zoning Approval	Per Occurrence	\$100.00

FY2018-2019 Comprehensive Schedule of Fees

BUILDING PERMIT & OTHER PERMIT FEES

Current Fee

Application Fee	\$40.00
State of Florida Building Surcharge	3% (min. of \$4.00)

A 3% fee is charged on all permits (i.e. building, plumbing, electrical, mechanical, roofing, fire systems, etc.). The minimum amount collected on any permit will be \$4.00, per F.S. 553 and F.S. 468.

Plan Review Fee	25% of Total Permit Fee (min. of \$40.00)
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When plan reviews are required to be submitted for review, there is a minimum charge of \$40.00. Once the permit

Vested Rights Determination Fee	\$1,500.00
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Residential/Commercial - New Construction/Addition/

Renovation/Site: see below

Permit fees for residential and commercial new construction, additions, or renovations are based on a \$40.00 base fee, plus Building Value (see below):

\$1.00 to \$100,000.00	\$5.00 per \$1,000.00 or fraction thereof value
\$100,001.00 to \$500,000.00	\$500.00 for the first \$100,000.00, plus \$4.00 for each additional \$1,000.00 or fraction thereof to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$2,100.00 for the first \$100,000.00, plus \$3.00 for each additional \$1,000.00 or fraction thereof to and including \$1,000,000.00
\$1,000,001.00 and up	\$3,600.00 for the first \$100,000.00, plus \$2.00 for each additional \$1,000.00 or fraction thereof

Value is based on contract price. The Building Official reserves the right to determine fees based on ICC valuation or

Miscellaneous Building Permit Fees: see below

No plan review fee charged for the following, unless otherwise noted. Application fee, plus:

Residential Re-roof	\$25.00
Commercial Re-roof	based on value; minimum of \$40.00 may be charged a plan review fee based on the type of roof (metal, TPO, IB, or other roof top equipment and curbs
Residential Demolition	\$50.00
Commercial Demolition	\$175.00
Residential Fence	\$35.00
Fences (all others)	based on value
Driveways	\$25.00
Accessory Structures	based on value
Mobile Home Installation	\$200.00
Garage Door	\$50.00
Tents	\$20.00, plus \$5.00/additional tent

FY2018-2019 Comprehensive Schedule of Fees

BUILDING PERMIT & OTHER PERMIT FEES, cont.

Current Fee

Tree Removal Permit

\$40.00

Payable prior to inspection for approval to remove.

Swimming Pools:

Above ground/spa	\$70.00
Residential swimming pool	\$110.00
Commercial swimming pool	based on value; minimum of \$150.00

Subject to permit fees listed above, plus applicable plan review fees.

Electric:

see below

Temporary Pole	\$40.00
Residential- service upgrade/panel/ change out/power on permit	\$20.00
Commerical - service upgrade/panel/ change out	\$50.00
Repairs and alterations	based on value

Plumbing:

see below

Repairs and alterations	based on value
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Subject to permit fees listed above, plus applicable plan review fees.

Mechanical:

see below

Repairs and alterations	based on value
Residential - equal change out	\$20.00
Commercial - equal change out	based on value
All change outs with duct work	based on value
Kitchen hoods	based on value

Subject to permit fees listed above, plus applicable plan review fees.

LP or Natural Gas:

see below

Residential tank/connection	\$40.00
All other Residential and Commercial	based on value

Subject to permit fees listed above, plus applicable plan review fees.

FY2018-2019 Comprehensive Schedule of Fees

BUILDING PERMIT & OTHER PERMIT FEES, cont.

Fire Permit Fees:

see below

Fire permit fees are assessed by the Fire Department. All fire permits will be charged a \$40.00 fee for processing, in addition to fees assessed by the Fire Department.

Administrative Fees:

see below

Re-inspection/Red Tag Fees	\$40.00 first infraction \$80.00 second infraction \$120.00 third infraction
Time Extensions (approved by Building Official)	\$35.00
Change/Add Contractor	\$35.00
Duplicate Permit Card	\$5.00
Temporary Certificate of Occupancy/ Stocking Permit	\$150.00
Duplicate Certificate of Occupancy	\$10.00
Condemnation Fees Building Removed by City	\$200.00 base fee Cost of Removal and Legal Fees
Notary (unrelated to Permits)	\$10.00
After Hours Inspections	\$100.00, plus \$35.00/hr beyond 2 hours (payable in advance)

Refunds must be requested within 6 months of permit issuance and shall not be issued for permits less than \$40.00 or if an inspection has already been conducted. 30% of permit fees will be retained for administrative processing. Plan Review fees are not refundable.

Renewal Fees (Expired):

For projects lacking only final inspections, a fee of \$50.00 per trade lacking inspection will be assessed, with the Building Official's approval.

For projects lacking multiple inspections, fees will be assessed at 1/2 (50%) of the original permit fee, plus \$50.00 per trade lacking inspections, with Building Official's approval.

Impact Fees:

Water and Sewer impact fees are set by Ordinance and are imposed on new construction, where utility services have not been previously established. Fees are calculated based on equivalent residential units (ERUs), as follows:

Water Service Development Fee	\$1,158.00/ERU
Sewer Service Development Fee	\$2,262.00/ERU

Pasco County Public School Impact Fees are collected at the prevailing rate.

FY2018-2019 Comprehensive Schedule of Fees

BUILDING PERMIT & OTHER PERMIT FEES, cont.

Communications Facilities in Public Rights-of-Way:

Annual permit fee, set by Ordinance No. 2017-2129:

\$500 per linear mile, or portion thereof, or the maximum amount allowed under Section 337.401(6)(b), Florida Statutes, whichever is higher

Application Fee to Collocate Small Wireless Facilities on City Utility Poles:

\$150/pole/year/Facility (also set by Ordinance No. 2017-2129)

FIRE DEPARTMENT FEES

	Current Fee
Commercial/Business/Public/ Assembly/Mixed Occupancy/Hotels/Motels/ A.C.L.F./Day Care	Plan Reviews (Site or Bldg) \$75.00/Review
	Plan Reviews (3 or more) \$35.00/Review
	Per 1,000 sq.ft. of floor area or fraction thereof \$12.00
Hospitals/Clinics/Surgical/ Medical/Nursing Homes/Hotels/Motels	Plan Reviews (Site or Bldg) \$100.00/Review
	Plan Reviews (3 or more) \$50.00/Review
	Per 1,000 sq.ft. of floor area or fraction thereof \$16.00
Residential/Foster/Group Homes	Plan Reviews (Site or Bldg) \$50.00/Review
	Plan Reviews (3 or more) \$25.00/Review
	Dwelling/Living/Sleeping Unit Per 1,000 sq.ft. of floor area or fraction thereof \$15.00/Unit
	\$8.00
Fire Sprinkler System/Standpipes/Fire Hood Suppression System	Plan Review \$50.00/Review
	Plan Reviews (3 or more) \$25.00/Review
	System, plus Fee for each Device or head \$50.00
	Sprinkler Head System Device \$1.00 each
	Range Exhaust Hood \$50.00/Hood
	Range Hood Fire Suppression System \$50.00
Fire Alarm/Detection Systems-Monitored	Range Hood System, Head, or Device \$1.00 each
	Plan Review \$50.00/Review
	Plan Reviews (2 or more) \$25.00/Review
	System (Alarm Detection Devices, Wiring, Warning Systems) \$40.00/Review
	System Device (Detectors, Pull Stations, Horns/Strobes, etc.) \$1.00 each

FY2018-2019 Comprehensive Schedule of Fees

FIRE DEPARTMENT FEES, cont.		Current Fee
	Plan Review	\$50.00/Review
	Plan Reviews (2 or more)	\$25.00/Review
Flammable/Combustible/Compress Liquid/Gas Storage Systems	System (Tanks, Piping, Dispensers, Anchors, Shutoffs, Wells, etc.)	\$50.00
	L.P. Supplier Tank Change Out	\$50.00
	1 Tank or Meter	\$50.00
	2 - 3 Tanks	\$100.00
	4 or More Tanks	\$200.00
	Compressed Gas Systems	\$100.00
	Tank Removal - Underground	\$50.00
		\$40.00, plus \$10.00 per tent over one
Special Event Permits	Tents- Larger than 10x10 Cooking, using combustible or flammable cooking fuels	\$50.00, plus \$15.00 per tent over one
	Carnivals	\$150.00
	Firework Displays	\$150.00
Hazardous Uses/Operations - Annual Permit	Combustible Dust-producing Operations	\$75.00
	Compressed and Liquified Gases - Storage, Dispensing, or Use	\$75.00
	Explosive Materials	\$75.00
	Flammable/Combustible Liquids	\$75.00
	Bowling Establishments	\$75.00
	Lumber Yards	\$75.00
	Woodworking Operations	\$75.00
	Fireworks - Sales/Storage	\$50.00
	Waste Material Handling or Incinerator Operations	\$50.00
	Repair Garages	\$50.00
	Fumigations	\$50.00/House, Building, or Structure
	Dry Cleaning Establishments/Operations	\$50.00
	Toxic Substance/Pesticide Use/Storage/Operations	\$50.00
	Dipping Operations using Flammable Finishes	\$50.00
	Combustible Fibers and Materials Storage/Use/Operations	\$50.00

FY2018-2019 Comprehensive Schedule of Fees

FIRE DEPARTMENT FEES, cont.		Current Fee
Hazardous Uses/Operations - Annual Permit, continued	Gasoline Stations/Dispensing	\$50.00
	Automobile Wrecking/Junkyard	\$50.00
	Flammable Finishing or Spraying Operations and Storage	\$50.00
	Fiberglass Use/Storage/Manufacturing	\$50.00
	Pyroxylin Plastics - Storage/Use	\$50.00
	Welding, Cutting, or Hot Work	\$50.00
Requests for Inspection:		\$50.00
Per structure, building, site, H.R.S., etc (rezoning, occupancy changes, anticipated purchase of property, etc.)		
Re-inspection Fee:		\$40.00
Constuction, remodeling, etc. (due to failure to comply with prescribed requirements, deficiencies exit, not ready for inspection, etc.)		
Request for Waiver of Flow Tests:		\$100.00
Per request; City to provide one truck company, two firefighters, and public works employees to assist requesting		
Occupational Licenses:		\$25.00
Prior to issuance of license (fire safety, operations inspection)		
Standby Charges	Ladder Truck (FEMA Rate)	\$117.10/hr new FEMA Rate)
	Ladder Truck (Standby)	\$30.00/hr
	Fire Truck (FEMA Rate)	\$78.90/hr (new FEMA Rate)
	Fire Truck (Standby)	\$25.00/hr
	Command/Staff Vehicle (FEMA Rate)	\$41.00/hr (new FEMA Rate)
	Command/Staff Vehicle (Standby)	\$20.00/hr
	ATV/Utility Vehicle/Golf Cart (FEMA Rate)	\$13.20/hr
	ATV/Utility Vehicle/Golf Cart (Standby)	\$5.00/hr
	Staffing - Firefighter/EMT/ Paramedic/Inspector/ Officer	\$40.00/hr
	Manpower/Staffing and vehicles are at a blended rate, approved by resolution of the City Council in 2012 Expendable materials - actual replacement cost, plus 10% administrative processing fee	

FY2018-2019 Comprehensive Schedule of Fees

FIRE DEPARTMENT FEES, cont.

Current Fee

False Fire Alarms:

See below

1 - 3 responses within a 6 month period	No Charge	No Charge
4 responses within a 6 month period	\$75.00/response	\$75.00/response
5 responses within a 6 month period	\$100.00/response	\$100.00/response
6 responses within a 6 month period	\$175.00/response	\$175.00/response

Incident Investigation Fees:

\$40.00/hr

Investigation resulting from violation of codes, negligence, and arson
 Manpower/Staffing and vehicles are at a blended rate, approved by resolution of the City Council in 2012

OTHER FEES

Current Fee

Business Tax Receipts:

City Ordinance No. 1861

Unless otherwise expressly exempted by law, all persons carrying on, engaged in or managing any *business*, profession or occupation within the corporate limits of the City are required to apply for and receive a business tax receipt. Fees

Residential Rental Permit:

\$50.00

A residential rental permit shall be required each year for each and every residential rental property located within the City. Permits shall be issued for periods of one (1) calendar year and shall be effective January 1 of each year and shall expire December 31 of each year (City Ordinance No. 1843).