



# City of New Port Richey

5919 Main Street  
New Port Richey, FL 34652  
Phone: (727) 853-1061 Fax: (727) 853-1245

## Discontinue Water/Sewer Services

**Minimum Notice of 72 Business Hours Required**

Date: \_\_\_\_\_ Account Number: \_\_\_\_\_

Account Holders Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Service Address: \_\_\_\_\_

Landlord's Name (if renting): \_\_\_\_\_ Phone# \_\_\_\_\_

Date service is to be disconnected: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

**A COPY OF YOUR PHOTO ID IS REQUIRED FOR ACCOUNT VERIFICATION**

### **IMPORTANT INFORMATION REQUIRED BELOW**

You are responsible for your Final Bill. The final amount due will be subtracted from any existing deposit on your account and the rest of the deposit (if any) will be mailed to you in the form of a check. Please list your forwarding address below.

Forwarding Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

### **PROPERTY SOLD OR FORECLOSED?**

Please provide closing statement showing buyers name or Foreclosure Notice.

### **SEND REQUESTS TO:**

**City Of New Port Richey, Billing & Collection**

**5919 Main Street**

**New Port Richey, FL 34652**

**Phone: (727) 853-1061 Fax: (727) 853-1245 E-Mail: [ut\\_billing@cityofnewportrichey.org](mailto:ut_billing@cityofnewportrichey.org)**