



FINAL PLAT APPLICATION

City of New Port Richey, Florida • Community Development Department
 5919 Main Street • New Port Richey, FL 34652 • 727-853-1047 • www.cityofnewportrichey.org

*Please complete ALL sections of this application.
 Incomplete applications will be returned to the Applicant or Representative.*

Date Received

Required Attachments:

- Applicable fees to be paid (checks made payable to the *City of New Port Richey*)

Final Plat shall be in Compliance with Florida Statutes Chapter 177, Section 1, Part 1 and Section 9.06.00 of the New Port Richey Land Development Code.

- The final plat must be drawn at a scale not smaller than 1 inch = 100 feet. The sheet size shall conform to current requirements of Pasco County plat books. If more than 2 sheets are required, include an index sheet of the same dimensions that show the entire subdivision on 1 sheet.
- If deed restrictions are imposed on the subdivision, they must be included on the final plat.
- The final plat must be submitted electronically.
- The final plat must include:
 1. The name under which the subdivision is to be recorded and the number of the section, township and range.
 2. Written acknowledgement of the property owner to the plat and restrictions including dedication to the public use of all streets, alleys, parks, and open spaces and the granting or dedicating of easements;
 3. Boundary lines of the area being subdivided with accurate bearings and distances;
 4. Correct detailed legal description
 5. Exact layout showing:
 - a. All dimensions, both linear and angular, for locating lots, streets, sidewalks, alleys, public easements and private easements.
 - b. Street names with the provision that the name of no new street shall duplicate the name of any existing or platted street unless the new street is a continuation of an existing or platted street;
 - c. Lots numbered in numerical order and appropriately identified;
 - d. The location of all building lines and easements provided for public use, service or utilities;
 - e. The lines of adjoining streets and alleys with their width and names;
 - f. The accurate outline of any portions of the property intended to be dedicated for public use or for common use of property owners within the subdivisions;
 - g. The locations of all permanent reference monuments together with their character or description; permanent reference monuments shall be located at each block corner, point of curve, and on each exterior corner of the subdivision;
 - h. Scale of the plat, north arrow and date;
 - i. Private restrictions and trusteeships and their periods of existence.
 - j. The certificate of the surveyor attesting to the accuracy of the survey and that permanent reference monuments have been established according to the provisions of this chapter;
 - k. All excepted parcels by appropriate designation;
 - l. Certificates for approval and signature panel for the mayor and city clerk and the county commissioners.

1. Current Property Owner(s)				
Mailing Address	City	County	State	Zip
Phone Number	Email			
2. Representative of Owner				
Relationship to Owner				
Mailing Address	City	County	State	Zip
Phone Number	Email			
3. Primary Contact {Phone Number & Email}				

Surveyor / Engineer Company Name				
Mailing Address	City	County	State	Zip
Phone Number	Email			
Primary Contact <i>{Phone Number, & Email}</i>				

4. Site Address		
Tax Parcel Number(s)		
Existing Categories	Zoning District	Land Use Category
Proposed request		

APPLICANT'S AFFIDAVIT

I, the owner or authorized representative, certify that I have read and understand the contents of this application. The information contained in this application, attached exhibits and other information submitted is complete and, in all aspects, true and correct, to the best of my knowledge. It is also acknowledged that the filing of this application does not constitute automatic approval of the request and, further, if the request is approved, I will obtain all necessary permits to comply with all applicable orders, codes, conditions, and rules and regulations pertaining to the use of the subject property. (Applications which are filed by corporations must bear the seal of the corporation over the signature of an officer authorized to act on behalf of the corporation.)

 Owner or Representative's Name *(Printed)*

 Owner or Representative's Signature

Sworn to and subscribed before me by _____

this _____ day of _____, 20_____.

Personally Known OR Produced Identification

Type of Identification Produced: _____

Notary Signature: _____