

BUILDING PERMIT APPLICATION

City of New Port Richey, Florida • Community Development Department
5919 Main Street • New Port Richey, FL 34652 • 727-853-1047 • www.cityofnewportrichey.org

*Please complete **ALL** sections of this application.
Incomplete applications will be returned to the property owner or contractor of record.*

Date Received

1. Job Address	City	County	State	Zip
Tax Parcel No./Legal Description		FEMA Flood Zone(s)		Base Flood Elevation (BFE)
Building Type: <i>{Select One}</i> <input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Other: _____		Has a STOP WORK ORDER been issued? <input type="checkbox"/> Yes <input type="checkbox"/> No		Notice of Commencement Provided? <i>{if job value is \$5,000 or more}</i> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
2. Full Description of Proposed Work: _____ _____ _____ _____ _____			3. Total Value of Construction: \$ _____ <small>{Construction valuation shall include total value of work, including materials and labor, for which the permit is being sought, such as building, electrical, gas, mechanical, plumbing equipment and permanent systems.}</small>	
4. Primary Contact/Agent Info: <i>{Name/Phone/Email}</i>				
5. Contractor (Company Name)			Phone	
Company Address		City	State	Zip
License Holder		State License No.	Pasco County BTR No. (Occupational)	
Contractor Email Address				
6. Property Owner's Name			Phone	
Property Owner's Address		City	State	Zip
Property Owner's Email Address				
7. Fee Simple Titleholder's Name (if other than owner)			Phone	
Address		City	State	Zip
8. Mortgage Lender's Name			Phone	
Address		City	State	Zip
9. Bonding Company			Phone	
Address		City	State	Zip
10. Architect/Engineer's Name			Phone	
Address		City	State	Zip

11. Subcontractor Work on Project: {Select all that apply, and complete subcontractor list}

Electrical Gas Mechanical Plumbing Roofing Specialty/Other: _____

Electrical Subcontractor (Company Name)		Phone	
Address	City	State	Zip
Email Address			
Qualifier's Signature	State License No.	Pasco County BTR No. (Occupational)	
Gas Subcontractor (Company Name)		Phone	
Address	City	State	Zip
Email Address			
Qualifier's Signature	State License No.	Pasco County BTR No. (Occupational)	
Mechanical Subcontractor (Company Name)		Phone	
Address	City	State	Zip
Email Address			
Qualifier's Signature	State License No.	Pasco County BTR No. (Occupational)	
Plumbing Subcontractor (Company Name)		Phone	
Address	City	State	Zip
Email Address			
Qualifier's Signature	State License No.	Pasco County BTR No. (Occupational)	
Roofing Subcontractor (Company Name)		Phone	
Address	City	State	Zip
Email Address			
Qualifier's Signature	State License No.	Pasco County BTR No. (Occupational)	
Specialty/Other Subcontractor (Company Name)		Phone	
Address	City	State	Zip
Email Address			
Qualifier's Signature	State License No.	Pasco County BTR No. (Occupational)	

IMPORTANT NOTICES TO APPLICANT

1. The code current Florida Building Code is in effect in this jurisdiction. Other codes, ordinances, or regulations may also apply.
2. In addition to the requirements of this permit, there may be additional restrictions applicable to this property that may be found in the public records of this City, and there may be additional permits required from other governmental entities such as water management districts, state agencies, or federal agencies.
3. An application for a permit for any proposed work shall be deemed to have been abandoned, becoming null and void 180 days after the date of filing, unless such application has been pursued in good faith or a permit has been issued; except that the Building Official is authorized to grant one or more extensions of time for additional periods not exceeding 90 days each. The extension shall be requested in writing prior to the abandonment date and justifiable cause demonstrated.
4. A permit issued shall be constructed to be a license to proceed with the work and not as authority to violate, cancel, alter or set aside any of the provisions of the technical codes, nor shall issuance of a permit prevent the Building Official from thereafter requiring a correction of errors in plans, construction, or violations of this code. Every permit issued shall become invalid unless the work authorized by such permit is commenced within six (6) months after its issuance, or if the work authorized by such permit is suspended or abandoned for a period of six months after the time the work is commenced.
5. Every permit issued shall become invalid unless the work on the site authorized by such permit is commenced within 180 days after its issuance or if the work authorized on the site by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced. Failure to obtain an approved inspection within 180 days of the previous approved inspection shall constitute suspension or abandonment. The Building Official is authorized to grant, in writing, one or more extensions of time, for periods not more than 180 days each. The extension shall be requested in writing and justifiable cause demonstrated. Permits issued for the demolition of a structure shall expire sixty (60) days from the date of issuance. For a justifiable cause, one (1) extension of time for a period not exceeding thirty (30) days may be allowed. Such request shall be in writing to the Building Official.
6. The application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. I understand that a separate permit must be secured for ELECTRICAL WORK, PLUMBING, SIGNS, WELLS, POOLS, FURNACES, BOILERS, HEATERS, TANKS, & AIR CONDITIONERS, etc.

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OWNER'S AFFIDAVIT: I certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning.

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECITON

IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

ACKNOWLEDGEMENT: By signature below the Property Owner/Agent and/or Contractor do hereby acknowledge that they have read and understand the information contained herein.

If applicable, OWNER'S ELECTRONIC SUBMISSION STATEMENT: Under penalty of perjury, I declare that all the information contained in this building permit application is true and correct.



Signature of Owner/Agent

STATE OF FLORIDA COUNTY OF _____

The foregoing instrument was acknowledged before me by means of

Physical Presence OR Online Notarization

This _____ day of _____, _____
Date Month Year

by _____
Name of Person Acknowledging

Signature of Notary Public – State of Florida

Name of Notary Typed, Printed, or Stamped

Personally Known OR Produced Identification

Type of Identification Produced:

Signature of Contractor

STATE OF FLORIDA COUNTY OF _____

The foregoing instrument was acknowledged before me by means of

Physical Presence OR Online Notarization

This _____ day of _____, _____
Date Month Year

by _____
Name of Person Acknowledging

Signature of Notary Public – State of Florida

Name of Notary Typed, Printed, or Stamped

Personally Known OR Produced Identification

Type of Identification Produced:

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