

CITY OF NEW PORT RICHEY

REQUEST FOR PROPOSAL

RFP 25-020

RED LIGHT CAMERA ENFORCEMENT AND SCHOOL ZONE SPEED DETECTION PROGRAM



1. Introduction

The City of New Port Richey, Florida, is soliciting sealed proposals from qualified vendors/contractors to provide **automated traffic enforcement solutions**, for **School Zone Speed Detection Program** and **Red-Light Camera Enforcement Systems** as identified in the Scope of Services herein. Any contractor wishing to submit a proposal must comply with the requirements contained in this Request for Proposal (RFP).

The city intends to enter into a multi-year agreement with a single source vendor who will **install, operate, maintain, and support** both systems as a turn-key service, to include citation processing, evidence management, system reporting, and court support.

The contractor will work with the city to evaluate, through traffic study(s), locations for deployment including those already identified and in use by the City of New Port Richey, as well as the evaluation of future locations as requested or determined need by the City of New Port Richey.

The purpose of this program is to significantly increase safety through awareness and enforcement of school zone speed limit and traffic signal compliance within the City of New Port Richey. In accordance with state law, the school speed zone system will monitor, detect and record speed violations within designated school zones, thereby increasing vehicle and/or pedestrian safety, while providing greater situational awareness and investigative capability.

The red-light enforcement system will monitor, detect and record red-light signal violations within designated intersections, thereby increasing vehicle and/or pedestrian safety, while providing greater situational awareness and investigative capability. After initial locations for the program are deployed, additional locations may be determined by the City of New port Richey during the term of the contract. The aforementioned system, including any preliminary and/or future traffic/location studies, certificate approvals, system training, camera equipment and installation, proper signage and installation, back-office processing of citations, and any maintenance of the system will be provided at no cost to the City of New Port Richey. All equipment and materials for citation processing shall be obtained, installed, and maintained according to federal, state, and local laws, ordinances, and/or statutes. The contractor shall provide all hardware, software, installation, maintenance, operation, and processing of violations as specified herein.

2. CONTRACTOR MINIMUM REQUIREMENTS & TECHNICAL SPECIFICATIONS:

The contractor shall submit written proposals that present the provider's qualifications and understanding of the services to be provided. The contractor's proposal shall be prepared simply and economically. Additionally, it will provide all information considered pertinent to their qualifications and which responds to the "Scope of Services" and "Evaluation Criteria" listed herein. The proposal seeks assurance of a proven track record for the proposed services; a high degree of dependability, reliability, accuracy, cost effectiveness, responsiveness and financial solvency. Emphasis shall be placed on the completeness of services offered and the clarity of content. It is the intent of this RFP to identify a single source solution provider that delivers the best overall performance and value to the City of New Port Richey considering the evaluation factors in this RFP.

The following information shall be provided as part of the Proposal:

- A. The contractor shall provide a submittal, which addresses their capability and proposal of services during the terms of the contract concerning, at a minimum the following items:
- i.) Ability to conduct speed and traffic signal studies at the request of the City of New Port Richey for determination of initial and future installation locations during the terms of a contract.
 - ii.) Ability to produce initial public notice documents/media for the purposes of public education in cooperation with the City of New Port Richey. The goal of this requirement is to enhance traffic safety and increase public awareness of school speed zones and red-light signal enforcement systems and increase awareness of the dangers associated with speeding through these areas and violating traffic control devices.
 - iii.) Ability to properly permit, install, test, and maintain systems and components thereof including warning signs, signals, speed measurement devices, and violation recording devices.
 - iv.) Ability to review all violations for validity and process the data for events that meet specified criteria prior to providing access to chargeable violations via a secure website to the City of New Port Richey for review and authorization of citation issuance.
 - v.) Ability to provide maintenance and technical support of a web-based interface to be used by the City of New Port Richey and the judicial system (if required) for reviewing and processing citations/cases.
 - vi.) Ability to provide a web-based system that authorized users can conduct audits of payments received, disbursements and/or other information related to the financial aspects of the contract/agreement.
 - vii.) Ability to provide web-based access to statistical information related to traffic violations and citations at specific locations and the overall locations.

- viii.) Ability to provide in detail the business practices related to the processing of automated school zone speed and red-light violation citations, including but not limited to each of the following areas:
 - a.) Review process and transmission of violations to the City of New Port Richey.
 - b.) Mailing of duly authorized citations to the registered vehicle owner for payment.
 - c.) The process of any pre-trial access of evidence provided to violators, if applicable.
 - d.) The contractor's available online case management system.
 - e.) The process for receiving payments from violators.
 - f.) The process of accepting individuals who wish to have a hearing in front of a hearing officer.
 - g.) A description of the evidence and materials provided to the hearing officer for hearings along with the method of delivery.
 - h.) The ability to create hearing dockets within parameters set by the city and the court system.
- ix.) Ability to maintain all system components including, but not limited to equipment, infrastructure, signage and any computer hardware, software or web applications that may be necessary during the term of contract. The contractor will also be responsible for updating equipment and technology during the term of contract as new technology becomes available.
- x.) Ability to deliver a comprehensive training program for City of New Port Richey personnel involved in the administration and/or operation of the system and its components, to include designated law enforcement, city and court officials. Training for personnel should include at a minimum:
 - a.) Detection and camera systems familiarization.
 - b.) Systems training in a classroom or work environment setting.
 - c.) Hardware and software familiarization training.
 - d.) Courtroom testimony and evidence presentation strategies for presenting school zone speed violations and red-light violations at hearings.
- xi.) The contractor must recommend the hardware and software, if applicable, required to run the administrative components of the proposed solution, including, but not limited to, report writing, user account management, citation viewing, speed enforcement video review, video camera live feed viewing, etc. The contractor must also identify what the recommended (not minimum) specifications of the hardware and/or software requirements are. Any software or hardware that is required to operate the system, if applicable, should be included in the cost proposal.
- xii.) The contractor should describe their business practice, financial process and timeline for transferring funds under their proposed model.
- xiii.) Capability to prepare materials for court, including but not limited to, legal proceedings, both civil and/or criminal related to school zone speed enforcement

and red-light violation enforcement and to provide expert witness testimony in all legal proceedings confirming the functionality and accuracy of the system.

- xiv.) The contractor will solicit input from the school district for each installation location to verify the calendar for enforcement times. The contractor shall describe the responsibility for maintaining and updating their business process on a continual basis after installation.
- xv.) The contractor assumes all risks for direct and indirect damage or injury to the property or persons used or employed on or in connection with the work contracted for and of all damage or injury to any person or property wherever located, resulting from any action, omission, or operation under the contracted work, until acceptance of the work by the City of New Port Richey.
- xvi.) The contractor shall be as fully responsible for the acts and omissions of its subcontractors and of persons employed by them as it is for acts and omissions of persons directly employed by them.

3. EQUIPMENT SPECIFICATIONS:

The contractor must be able to deploy Automated Speed Detection School Zone Safety equipment and Automated Red-Light violation equipment in accordance with the following standards:

- A. Each speed detection and red-light violation system shall be equipped to detect a violating vehicle, activate the camera/video system and produce high-definition resolution color images of the rear of the vehicle. Video Technology is required. Still shots alone are not acceptable. The system must utilize radar and/or laser based automated speed detection systems. These must be in production at the time of submittal.
- B. Each system must be capable of clearly recording the rear of the vehicles to clearly identify the state of issuance, letters and numbers of the rear license plate of the vehicle that is reasonably believed to have violated the speed limit within the designated school zone during the applicable time periods or intersection red light when the violation occurs.
- C. Each system must be capable of consistently capturing video of license plates regardless of glare, inclement weather or materials used to obscure the license plate from clear view at various viewing angles.
- D. Each system should be capable of accurately monitoring up to four (4) traffic lanes at once plus turn lanes (left and right where applicable). Describe the system's ability to accurately capture violations at approaches with up to four (4) lanes in one direction including applicable turn lanes.
- E. Each speed and red-light detection system must utilize infrared systems rather than distracting flashing devices. Please specify the type of lighting required by your system for a standard four-lane approach. Also, describe associated flash characteristics, if any, of the system. Floodlights may not be used.

- F. Each speed and red-light detection system must be able to identify specific lane of travel of vehicle identified in violation.
- G. The red-light detection system must have a minimum resolution capability of 3000x5000 pixels at a minimum of 30 frames per second of high-resolution technology.
- H. Each speed and red-light detection system must have the capability or feature of Real-Time Live View coupled with the ability to allow rewind or recorded review during non-violation or violation events at the discretion of the reviewing designated agent/officer. The feature must also allow the video reviewed to be recorded as a locally downloadable video file.
- I. Each speed and red-light detection system must have the capability to be streamed or viewed from a PC, Smart Phone or Tablet to include a web-accessible video archive at the minimum of 60 days for all installed cameras.
- J. Each speed or red-light detection system must be installed on a “Single-Pole” style configuration approach location.
- K. The vendor is responsible to ensure the red-light camera system be functional and accurately identify suspected red-light violations 24 hours per day, 365 days per year at all installed locations.
- L. The speed detection system must be able to operate during specified school zone hours as required by the City of New Port Richey and or Florida Department of Transportation (FLDOT) regulations and requirements.
- M. The speed and or red-light detection system installed must be capable and compatible to integrate with Flock brand Automated License Plate Recognition (ALPR) devices and systems.
- N. The speed detection system must have a minimum of 8-megapixel multi-lane radar detection capability with a daily self-check system start up requirement and be annually certified by a certified vendor.
- O. From the point of data capture, all video and accompanying video sequences must be capable of secure storage and transmission and capable of maintaining a secure chain of evidence. Contractors shall briefly describe their approach to maintaining the security of evidence.
- P. Contractors shall submit example set(s) of violation video and any evidentiary photos produced from the video electronically with their proposal, if applicable under the following conditions:
- i.) Daytime - fair conditions AND rain conditions
 - ii.) Nighttime - fair conditions, AND rain conditions
- Q. Each speed or red-light detection system must integrate and comply with Florida DHSMV and Pasco County Clerk of Court requirements.

R. The contractor shall be able to provide a robust, completely web-enabled and fully secure violation processing system that includes data processing, initial screening of data and prompt delivery of data to the City of New Port Richey for violation review and authorization, mailing of violations and/or citations, bad address notification and maintenance of secure internet-based violation viewing capability.

S. Contractors shall assure the mailing of duly authorized citations within 30 days after a violation in accordance with Florida State Laws. To include:

i.) Sent by first-class mail.

ii.) Include a photograph or other recorded image showing the license plate of the motor vehicle; the date, time and location of the violation

iii.) Includes a notice that the owner has the right to review, in person or remotely, the photograph and video captured by the enforcement system.

iv.) State the method by which the photographed video captured and evidence of violation detected may be examined and observed.

4. SPECIFIC REQUIREMENTS OF PROPOSAL CONTENT:

A. The proposal must include a statement indicating that if selected, the contractor will indemnify and hold harmless City of New Port Richey personnel and employees from and against all liability and expenses, including attorney's fees, howsoever arising or incurred, alleging damage to property or injury to, or death of, any person, arising out of or attributable to equipment performance or services performed.

B. The proposal must include a statement warranting that the equipment, product and services provided by the contractor will be of the highest quality, complying with the specifications and requirements and free from all defects whatsoever.

C. On or before expiration or termination of this contract, the contractor agrees to deliver to the City of New Port Richey all data, owned by the City of New Port Richey under this contract. The data must be provided in a format that is usable, preferably in the form of data export(s) that can be imported or used by other systems. If the data is in a proprietary format, the contractor must provide the tools necessary to view, extract and utilize the data as would be necessary in the normal course of business operations.

D. The contract term will be for up to five (5) years with the potential for extensions.

E. Please provide a time line for completion of the system installation at all identified sites.

5. OTHER SPECIFICATIONS:

The following points provide guidance and/or request additional information from contractors wishing to submit proposals under this RFP. Contractors will indicate their ability to address each of these specifications, briefly describing their approach to each function.

A. Traffic Study Site Survey: The successful contractor will work with the City of New Port Richey designee(s) to determine a list of school zones and intersections, chosen in part based on a quantitative assessment of the frequency and degree of violations. As part of this process, the contractor will develop baseline data for proposed school zone and intersection locations by monitoring for a minimum of one day to quantify the frequency and degree of violations during that period. This data will support site selection and will serve as baseline information for project evaluation purposes. However, the sole determination of school zone and intersection locations remains with authorized City of New Port Richey personnel. The cost for any testing should be included in the revenue share proposal.

B. Camera Installation: For the currently selected school zones and any intersections or subsequently added school zones or intersections, the successful contractor will deploy enforcement equipment meeting or exceeding the minimum standards specified above. The successful contractor will be responsible for all permit acquisition, site design, construction, installation and maintenance of the equipment.

C. Service and Maintenance. The servicing and maintenance of the school zone speed enforcement and red-light enforcement equipment will be the exclusive responsibility of the contractor. Initial response to any equipment malfunctions will normally occur within a 24-hour period; repairs will normally be accomplished within a 72-hour period. Additionally, the contractor shall address the replacement of equipment that is damaged through accidental or intentional means through a criminal act and the time frame required for replacement of an installed system location if one becomes a total loss. Explain how the contractor will ensure that these availability requirements will be achieved.

D. Violation Screening and Citation Development. The successful contractor will work to determine in detail the elements that will constitute evidence of school zone speed and red-light violations and with the City of New Port Richey to determine the contents of the notice of violations and/or citations that will be mailed to registered vehicle owners. The successful contractor will also work with the City of New Port Richey to determine the process for issuing a notice of violation and/or a uniform traffic citation that will be mailed to registered vehicle owners.

E. Citation Processing. The successful contractor will be expected to provide violation and citation processing in compliance with all New Port Richey City Ordinances and Florida Statutes.

F. Statistical Reporting. In support of the project evaluation activities, the successful contractor will provide daily, weekly, monthly and on-demand summary program metrics to the City of New Port Richey that will include, at a minimum, the following:

- i.) Number of events recorded, by school zone, intersection approach and in total.

- ii.) Number of events not billable, including a breakout of controllable and uncontrollable events lost, by location and in total.
- iii.) Number of events forwarded to the City of New Port Richey.
- iv.) Number of violations authorized and mailed by month of issuance.
- v.) Number of citations authorized and mailed by month of issuance.
- vi.) Number of violations and citations returned as undeliverable.
- vii.) An overview of the current operability status of the traffic camera system, including the number of cameras down, reasons for downtime, the status of repairs and estimated time until cameras are fully operational.

6. COORDINATION OF EQUIPMENT INSTALLATION

The contractor will seek approval from the relevant governmental authorities having authority or jurisdiction over the designated school zones regarding construction and equipment installation, which will include compliance with applicable permit applications. The contractor will coordinate construction and equipment installation with relevant governmental authorities having authority or jurisdiction over the designated school zones or the legal owner of the property, whichever is applicable.

7. PERMITS:

The Contractor will secure and pay for construction permits, licenses, drawings and all governmental charges and inspections fees that are applicable and necessary for the execution of the work at the time of this proposal. In addition, but not limited to, the contractor will be responsible for re-inspections, fines, notice of commencement, underground piping, building, electrical, mechanical and structural permits. The contractor will also pay all public utility charges. All required building and other permits shall be obtained before beginning installation. Any delays associated with the permitting process will be considered for time extensions only and no damages or additional compensation for delay will be allowed. The contractor shall be on site during all scheduled permit inspections.

8. LOCATIONS OF EQUIPMENT INSTALLATION:

Having considered evidence at a public hearing supporting the installation and operation of speed detection systems in certain school zones or red-light enforcement systems within the jurisdiction of the City of New Port Richey, and having incorporated this evidence by reference into City of New Port Richey Ordinances 2025-2318 & 2025-2330 and 2013-2011. The City of New Port Richey has determined that each of the following school zones where a speed detection system or a red-light enforcement system is to be placed or installed constitutes a heightened safety risk that warrants additional enforcement measures pursuant to §316.008, Florida Statute. The City of New Port Richey may authorize the placement or installation of speed detection systems in additional school zones via an amendment to the ordinance mentioned above in accordance with applicable law.

A. LIST OF CURRENT SCHOOL ZONES DESIGNATED FOR SPEED ZONE CAMERAS

1. Richey Elementary School Zone on Madison Street:

- a. This school zone is located on Madison Street beginning 108 feet north of the northern curblane of Vermont Avenue and extending 973 feet south.

2. Gulf Middle School Zone on Congress Street:

- a. This school zone is located on Congress Street beginning 85 feet south of the southern curblane of Louisiana Avenue and extending 1,000 feet north.

3. Gulf Middle School Zone on Louisiana Avenue:

- a. This school zone is located on Louisiana Avenue beginning 21 feet west of the southern curblane of Colonial Drive and extending 1,149 feet east.

4. Gulf High School Zone on Madison Street:

- a. This school zone is located on Madison Street beginning 42 feet north of the southern curblane of High Street and extending 2,000 feet south.

Note: Three (3) additional School Speed Zone locations are also being considered once a traffic study is completed for the considered locations. Proposal should outline in detail cost of the 4 designated school zone locations and submit a unit/location cost breakdown for any additional school zone locations.

B. LIST OF CURRENT ROADWAYS/HIGHWAY LOCATIONS IN USE FOR RED-LIGHT CAMERAS

- 1 Main Street W/B at U.S. 19
- 2 U.S. 19 S/B at Gulf Drive
- 3 U.S. 19 N/B at Gulf Drive
- 4 U.S. 19 N/B at Floramar Terrace
- 5 U.S. 19 N/B at Trouble Creek Road

Note: Four (4) additional Red-Light Camera locations with a maximum of ten (10) are being considered for this RFP and should be considered with submitted proposal. Proposal should outline in detail cost for the 5 current camera locations and submit a unit/location cost breakdown for each additional camera locations up to ten (10).

9. SIGNAGE REQUIREMENTS:

The installation and operation of speed detection systems, including any required signage, shall be in accordance with Chapter 316, Florida Statutes, all applicable regulations of the Florida Department of Transportation ("FLDOT") and the Florida Department of Highway Safety and Motor Vehicles ("FLHSMV") and the terms of any Memorandum of Understanding or other written agreement that may be entered into between the City of New Port Richey and its contractor(s).

10. UNPAID FINES DISPOSITION POST COURT APPEARANCES

Vendor will be required and have the ability to complete FL DHMSV registration holds (Florida registered vehicles only) whereas a violator had a hearing held (after first notice issue only) and a

fine has been assessed by magistrate, the vendor will be required to submit a registration hold with FL DHSMV at 5 days passed the Notice of Determination (NOD) Due Date.

Once the assessed fine has been remitted and satisfied by the violator, the vendor will be required to remove the registration hold through FL DHSMV.

11. REMITTANCE OF COLLECTED FINES AND COSTS:

All fines and costs collected pursuant to this program must be remitted in accordance with §316.1896 and 316.0083 Florida State Statute to the City of New Port Richey. No fines or monies shall be remitted to the police department by the contractor. No monies shall be remitted by the police department to the contractor. Any monies paid to the contractor shall be from City of New Port Richey.

A. The required fine of \$100.00 remittance breakdown is as follows for school zone violations per Florida State Statute 318.18:

1. Twenty dollars must be remitted to the Department of Revenue for deposit into the General Revenue Fund.
2. Sixty dollars must be retained by the City of New Port Richey and used to administer speed detection systems in school zones and other public safety initiatives.
3. Three dollars must be remitted to the Department of Revenue for deposit into the Department of Law Enforcement Criminal Justice Standards and Training Trust Fund.
4. Twelve dollars must be remitted to the Pasco County school district and must be used for school security initiatives, for student transportation or to improve the safety of student walking conditions. Funds remitted under this paragraph must be shared with charter schools in the district based on each charter school's proportionate share of the district's total unweighted full-time equivalent student enrollment and must be used for school security initiatives or to improve the safety of student walking conditions.
5. Five dollars must be retained by Pasco County for the School Crossing Guard Recruitment and Retention Program.

A. The required fine remittance of \$158.00 breakdown is as follows for red light violations per Florida State Statute 316.0083:

1. Seventy-dollars shall be remitted by the county or municipality to the Department of Revenue for deposit into the General Revenue Fund.
2. Ten dollars shall be remitted to the Department of Revenue for deposit into the Department of Health Emergency Medical Services Trust Fund
3. Three dollars shall be remitted to the Department of Revenue for deposit into the Brain and Spinal Cord Injury Trust Fund

4. Seventy-five dollars shall be retained by the county or municipality enforcing the ordinance enacted pursuant to this section.

12. EVALUATION CRITERIA

Proposals will be evaluated based on:

- Introduction
- Qualifications and Experience of Firm & Staff
- Capability of satisfying or exceeding equipment specifications listed in RFP
- Technical approach and system capabilities
- Service & Support history
- References and customer service satisfaction
- Implementation plan and timeline
- Public engagement support
- Cost proposal and financial terms

13. QUALIFICATIONS AND EXPERIENCE OF FIRM & STAFF

Qualified, proposing firms must demonstrate competence and experience with automated speed enforcement systems and automated license plate reader systems and experience in all areas of expertise required by the requirements and specifications as set forth in this document. Proposals should include background information and the number of years of pertinent experience of both firm and staff. The proposal should identify the superintendent and supervisory staff including partners. For managers, on-site supervisors and specialists who will be assigned to the project, include their qualifications and specific information on experience with automated speed enforcement solution programs, training, certifications, etc.

The proposer should submit as much information as will be useful in evaluating the financial reliability and stability of the company, including financial statements for the past three years for which they are complete. Provide information about any and all business-related lawsuits (other than labor or personal injury litigation) filed by, or against the contractor that have been settled or ruled upon in the last 15 years and identify the nature of the claim, the amount in dispute, the parties and the ultimate resolution of the lawsuit. Please provide information on the proposer's capability for expansion past the designated automated speed enforcement sites contained in this RFP.

14. TECHNICAL APPROACH AND SYSTEM CAPABILITIES

The proposal should include a demonstrated understanding of the project through a comprehensive description of the proposed technical approach and system capabilities to the necessary services and equipment (including infrastructure, installation, technical support and monitoring) required for the successful implementation and maintenance of an automated speed enforcement system for speed violations and for as many as four (4) or more lanes per approach, to include turn lanes, with multiple, simultaneously occurring violations.

15. SERVICE & SUPPORT

Proposals should detail the proposed training program for designated personnel who will be involved in the administration and/or operation of the system and its components, including court officials. Proposals should describe the specific details of a proposed strategy addressing public education and awareness program(s). Proposals should detail the provisions for expert testimony, including but not limited to, a traffic engineering expert at contested hearing as necessary. Describe the payment processing and the process for delinquent collections.

16. REFERENCES & CUSTOMER SERVICE

The vendor must provide references from a minimum of three (3) operational cities, counties, states, or provinces to document the successful deployment of the vendor's proposed automated school zone/red light enforcement systems. The references must be operating an outsourced program using the same equipment and technology proposed herein.

All references must include customer service experience and satisfaction with vendor submitting proposal.

17. IMPLEMENTATION PLAN & TIMELINE

The vendor will provide in detail, an implementation plan including a timeline, outlining removal of any currently installed automated traffic enforcement devices that will not be compatible with system provided by awarded vendor.

The vendor will also provide in detail, an implementation plan including a timeline, outlining the installation of newly procured automated traffic enforcement devices and system for locations specified in the RFP, and any other locations determined through viability assessment evaluations and surveys conducted by the vendor or quantified by the City of New Port Richey and/or designated manager of program.

18. COST PROPOSAL AND FINANCIAL TERMS

All cost proposal information must remain separate from the rest of the proposal. Proposal must reflect the total lease cost for the provision, "turnkey" installation and maintenance of all required physical equipment including but not limited to, detection equipment, high resolution video cameras, equipment cabinets, back-up power source, infrared systems, telephone and/or fiber optic connections, computer hardware and software, and any other infrastructure, equipment, supplies, and/or maintenance necessary for the installation and operation of a fully operational automated speed enforcement and citation processing system capable of operating in all weather conditions, including, but not limited to extreme heat and cold, fog, rain, darkness and high winds. Proposals must include the cost, if applicable, for moving an installed location if and when the City of New Port Richey deems it necessary and the terms under which this can be done.

The submitted system operating cost should be expressed, listed and priced per pole camera location installed, per month, and separately for each pole camera system installed. Proposal can be detailed based on 5 currently active locations plus cost for each additional locations up to ten(10).

Proposed costs must include all system components including updates and enhancements. The proposal should detail not only the costs of all components and all aspects of the service to be provided but should include any costs associated that will enable the City of New Port Richey to add locations/equipment throughout the term of the contract. The City of New Port Richey reserves the right to request a further breakdown of item costs within each task or as deemed necessary. Regardless of pricing breakdown, all systems of pricing shall be all inclusive, detailed, easy to understand and easy to work with. All pricing shall remain firm throughout the initial term of the contract.

The primary goal of the City of New Port Richey is to implement the automated school zone speed enforcement program at a net zero cost to the City of New Port Richey taxpayers, regardless of the configuration or location selected for deployment. Pricing should also include, where necessary, any "make ready utility costs". The contractor should describe the financial process and timeline for transferred funds under their proposed model.

The vendor must also agree to provide a \$5,000.00 annual stipend which will be used by the city to enhance, promote, or support its School Zone Safety Program improvements.

19. TERMS AND CONDITIONS

- The City of New Port Richey reserves the right to accept or reject any or all proposals.
- The award will be based on the best value to the city.
- All proposals shall remain valid for 120 days from the submission deadline.
- Selected vendor will enter into a formal contract subject to City Council approval.

20. PROPOSAL SUBMISSION GUIDELINES

All proposals will be posted via **www.demandstar.com** and the **Tampa Bay Times**.

Sealed proposals will be received until 2:00 P.M. on September 24, 2025, in the City Clerk's Office, Second Floor, City Hall, 5919 Main Street, New Port Richey, Florida, 34652. Each submission shall contain one (1) original, two (2) copies, and one (1) digital USB Flash Drive. The submission must be clearly marked on the outside of the envelope with the firm's name and address along with "RFP25-020 – RED LIGHT CAMERA ENFORCEMENT AND SCHOOL ZONE SPEED DETECTION PROGRAM." Any proposals received after the above-mentioned time will not be accepted under any circumstances. Any questions regarding this Request for Proposal shall be submitted in writing to Lieutenant Joe Pascalli at pascallij@cityofnewportricher.org.

City of New Port Richey
Attention: City Clerk – Judy Meyers, Second Floor
5919 Main Street
New Port Richey, FL 34652

21. DEADLINE FOR PROPOSAL

This RFP will be posted for a two-week period beginning **09/10/2025 at 08:00am** and ending **09/24/2025 at 02:00pm**.

22. CONCLUSION

We look forward to receiving your proposal and selecting a vendor partner that can meet our needs for School Zone Speed Safety Camera and Red-Light Camera Systems. Please feel free to contact Lieutenant Joseph Pascalli via email at pascallij@cityofnewportrichey.org with any questions.