



RESIDENTIAL RENTAL PROPERTY RENEWAL NOTICE

City of New Port Richey
Billing and Collections Department
City Hall, 5919 Main Street
New Port Richey, FL 34652
Phone: (727) 853-1061 Fax: (727) 853-1245

YOUR RENTAL PROPERTY PERMIT WILL EXPIRE DECEMBER 31ST. TO RENEW WITHOUT LATE FEES OR PENALTIES PLEASE MAKE ANY CORRECTIONS OR CHANGES TO THE FOLLOWING INFORMATION AND SUBMIT FORM ALONG WITH THE \$35.00 PERMIT FEE NO LATER THAN DECEMBER 31ST. FOR ASSISTANCE, PLEASE CALL (727) 853-1061.

AFTER DECEMBER 31ST AN ADDITIONAL \$35.00 LATE FEE WILL BE APPLIED FOR EACH PROPERTY. THIS IS THE ONLY NOTICE YOU WILL RECEIVE UNTIL JANUARY WHEN A FINAL NOTICE WILL BE SENT.

AFTER FEBRUARY 1ST FAILURE TO RENEW WILL RESULT IN A \$250.00 FINE AND YOU MAY BE SUBJECT TO ACTION BY THE CITY CODE ENFORCEMENT DEPARTMENT FOR A CITATION FEE OF \$500.00 PLUS COURT COSTS.

IF YOU NO LONGER OWN OR RENT THIS PROPERTY PLEASE SIGN, & RETURN TO AVOID FURTHER CHARGES.

Reason: _____ Signature _____ Date _____

PROPERTY OWNER INFORMATION: Exempt from Public Record: Yes No

Name	_____
Mailing Address	_____
City	_____ State _____ Zip _____
Email Address	_____
Home Phone	_____ Business Phone _____

AGENT OR PROPERTY MANAGER INFORMATION:

NOTE: Local representative must have a local address in the surrounding counties (not a public P.O Box or any other private mail service).

Name	_____
Mailing Address	_____
City	_____ State _____ Zip _____
Email Address	_____
Home Phone	_____ Business Phone _____

Tax Receipt Number:

Classification

TO RECEIVE YOUR TAX

RECEIPT

MAKE REMITTANCE PAYABLE TO:

CITY OF NEW PORT RICHEY
5010 MAIN ST

PROPERTY INFORMATION

Property Address(es) <i>Only list addressed within City limits</i>		Single Family	Duplex	Triplex	Number Of Units
1.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Additional properties listed on separate sheet of paper or on the back of this form? <input type="checkbox"/> Yes <input type="checkbox"/> No					
Are properties connected together? <input type="checkbox"/> Yes <input type="checkbox"/> No					

APPLICANT'S ACKNOWLEDGEMENT

I acknowledge that I am the property owner or owner's legal agent and that the information given in this application is complete and accurate and I understand that to make false or fraudulent statements within this application may result in a denial of the permit and possible legal action. If granted a permit, as the Owner or Legal Agent I agree to operate within the city and state laws, and to provide notification within ten (10) days to the Billing & Collections Department of any changes to the information provided on this form.

Printed Name _____

Signature _____

Title _____

Date _____

OFFICE USE ONLY

Application Taken By: _____ Date: _____

Application Processed By: _____ Date: _____